



EXTRAORDINARY
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अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
परिवहन निदेशालय
DIRECTORATE OF TRANSPORT

NOTIFICATION

Port Blair, dated the 22nd March, 2010

No.70/2010/F.No. 20-1/Estt/2009.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Government of India, Ministry of Home Affairs, New Delhi, Notification No.14/3/60-ANL dated the 11th April, 1960, and in supersession of Notification No. 332/2005/F.No.42-614/2005-TR dated 05.12.2005, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of **Heavy Vehicle Driver/Bus Driver (Ordinary Grade, Grade-II, Grade-I & Special Grade)** borne in the establishment of the Directorate of Transport, Andaman and Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- i) These Rules may be called the Andaman and Nicobar Administration (Heavy Vehicle Driver/Bus Driver (Ordinary Grade, Grade-II, Grade-I & Special Grade) in the Directorate of Transport) Recruitment Rules, 2010.
- ii) They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:-

The number of post, their classification and Pay Band & Grade Pay/Scale of Pay attached thereto, shall be as specified in Sl. No. 2 to 4 of the Schedule annexed hereto.

3. METHOD OF RECRUITMENT, AGE LIMIT AND QUALIFICATION:-

The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in Sl. No. 5 to 15 of the said Schedule.

4. DISQUALIFICATION:-

No person—

- (a) Who has entered into or contracted a marriage with a person, having a spouse living, or
 - (b) Who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post:

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, may, if satisfied that such marriage is permissible under the personal law applicable to such persons and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. POWER TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of those rules with respect of any class or category of person.

6. SAVING:-

Nothing in these rules shall effect reservation, relaxation of age limit and other concessions required to be provided for candidates belonging to the Scheduled Castes, Scheduled Tribes and other specified categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lt. General (Retd.) Bhopinder Singh
LIEUTENANT GOVERNOR,
Andaman and Nicobar Islands.

By order and in the name of the Lieutenant Governor,

Sd/-
(K.C. Aggrawal)
Spl. Secretary-cum-Director of Transport

SCHEDULE - I

**RECRUITMENT RULE FOR THE POST OF HEAVY VEHICLE DRIVER/BUS DRIVER
(ORDINARY GRADE) IN THE MINISTRY/DEPARTMENT OF MOTOR TRANSPORT**

1.	Name of Post	Heavy Vehicle Driver/Bus Driver (Ordinary Grade)
2.	No. of Post	68 (Sixty Eight)* 2010 (30% of the Total 224 posts placed in ordinary grade as revised ratio mentioned at para 4 of DOP&Ts O.M.No. 43019/54/96-Estt (D) dated 15-02-2001) (Subject to variation dependent upon workload)
3.	Classification	General Central Service Group-C (Non Gazetted) Non-Ministerial
4.	Pay Band & Grade Pay/Scale of Pay	PB-1 Rs. 5200-20200 + GP Rs. 1900
5.	Whether selection post or non-selection post	Not applicable
6.	Age limit for direct recruitment	Male -18 - 33 Years Female -18 - 38 Years (Relaxable for Govt. Servants and ST Candidates upto 5 years in accordance with the instructions or orders issued by the Central Govt. from time to time) Note : The crucial date for determining the age limit shall be the closing date for receipt of names/applications from Employment Exchange/Candidate
7.	Whether benefits of added years of service admissible under rule 30 of CCS (Pension) Rules, 1972	Not applicable
8.	Educational qualifications and other qualification required for direct recruitment	Essential : 1. Pass in Secondary School Examination (10 th Std.) or its equivalent from a recognized board / institution 2. Must possess valid professional Heavy Vehicle Driving License (PSV) 3. At least 3 years experience in driving Heavy Motor Vehicle 4. Should qualify in the Trade Test to be conducted by duly constituted selection committee

		Desirable :- 1) Knowledge of motor mechanism and capable to locate and rectify minor defects in the vehicle 2) Should possess knowledge of Hindi
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
10.	Period of probation, if any	02 (Two) years
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of vacancies to be filled by various methods	100% by direct recruitment
12.	In case of recruitment by promotion deputation/ transfer, grades from which promotion/deputation/ transfer to be made	Not applicable
13.	If a DPC exists, what is its composition ?	<u>Group 'C' DPC for confirmation consisting of :</u> 1. Director of Transport - Chairman 2. Mechanical Engineer, Directorate of Transport - Member 3. Executive Engineer Workshop Divn., APWD - Member 4. Assistant Director (Admn.), Directorate of Transport - Co-opted Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Duties & responsibilities	Attached as Annexure -I

Annexure - I

DUTIES & RESPONSIBILITIES OF ORDINARY GRADE, HEAVY VEHICLE DRIVERS (BUS DRIVERS) OF THIS MOTOR TRANSPORT DEPARTMENT

1. The following points to be ensured before the Vehicle/Bus goes out on duty:-
 - a. Check HSD tank balance as per Drivers Duty Slip and check entry of fuel drawn.
 - b. Ensure Wind Screen, Window and Driving Mirror.
 - c. Ensure correct tyre pressure and inflate if necessary and check treads for pieces of flint, stone and glass lodged in the tread and remove it found.
 - d. Start engine and listen for unusual sound / uneven running of engine.
 - e. Check operation of break pedal.
 - f. Examine for oil and water leakage and ensure the required level.
 - g. Check II ammeter is registering and oil pressure gauge is indicating.
 - h. Check hard brake.
 - i. Should identify defects and carryout minor repair works on the bus.
 - j. Should prepare Drivers Duty Slip and maintain Log Books & POL stock whenever required.

2. To be checked after vehicle has returned from day's duty :—
 - a. Examine road springs for loose “U” bolts and broken leafs.
 - b. Enter mileage, fuel consumed.
 - c. Check loose bolts on propeller shafts.
 - d. Leave the vehicle clean and already to move off.
3. Any other work assigned by the Controlling & Supervising Officer/ Assistant Director (Transport).

SCHEDULE- II

RECRUITMENT RULE FOR THE POST OF HEAVY VEHICLE DRIVER / BUS DRIVER (GRADE-II) IN MINISTRY/DEPARTMENT OF MOTOR TRANSPORT

1.	Name of Post	Heavy Vehicle Driver/Bus Driver (Grade-II)
2.	No. of Post	67 (Sixty seven)*2010 (30 % of the Total 224 posts placed in Grade-II as per revised ratio mentioned at para 4 of DOP&Ts O.M.No. 43019/54/96-Estt (D) dated 15.02.2001) (subject to variation depending upon workload)
3.	Classification	General Central Service Group-C (Non Gazetted) Non-Ministerial
4.	Pay Band & Grade Pay/Scale of Pay	PB-1 Rs.5200-20200 + G.P. 2400
5.	Whether selection post or non-selection post	Non-Selection (Seniority-cum-fitness)
6.	Age for direct recruitment	Not applicable
7.	Whether benefit of added years of service admissible under Rule 30 of Central Civil Service (Pension) Rules, 1972	Not applicable
8.	Educational qualifications and other qualification required for direct recruitment	Not applicable
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
10.	Period of probation, if any	Not applicable
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation /transfer and percentage of vacancies to be filled by various methods	100% by promotion
12.	In case of recruitment by promotion/ deputation / transfer, grades from which promotion/ deputation/ transfer to be made	Promotion : From amongst the Heavy Vehicle Driver / Bus Driver (Ordinary Grade) in the pay scale of Rs.3050-4590 of the Motor Transport Department with nine years regular service in the grade and passing the departmental test of appropriate standard as contained in the annexure-I to Govt. of India, Ministry of Personal, Public Grievances and Pension (DoPT), New Delhi OM No. 22036/1/92-Estt(D) dated 30.11.1993 read with OM No.43019/54/96-Estt(D) dated 15.02.2001

13.	If a DPC exists, what is its composition?	<u>Group 'C' DPC for considering Promotion / Confirmation consisting of:</u> 1. Director of Transport - Chairman 2. Mechanical Engineer, Directorate of Transport - Member 3. Assistant Director (Admn.), Directorate of Transport - Member 4. Assistant Engineer (Mech.), Workshop Division, APWD - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Duties and responsibilities	Attached at Annexure – I

Annexure- I

DUTIES & RESPONSIBILITIES OF GRADE-II, HEAVY VEHICLE DRIVERS
(BUS DRIVERS) OF THIS MOTOR TRANSPORT DEPARTMENT

1. The following points to be ensured before the Vehicle/Bus goes out on duty:-
 - a. Check HSD tank balance as per Drivers Duty Slip and check entry of fuel drawn.
 - b. Ensure Wind Screen, Window and Driving Mirror.
 - c. Ensure correct tyre pressure and inflate if necessary and check treads for pieces of flint, stone and glass lodged in the tread and remove it found.
 - d. Start engine and listen for unusual sound / uneven running of engine.
 - e. Check operation of break pedal.
 - f. Examine for oil and water leakage and ensure the required level.
 - g. Check II ammeter is registering and oil pressure gauge is indicating.
 - h. Check hard brake.
 - i. Should identify defects and carryout minor repair works on the bus.
 - j. Should prepare Drivers Duty Slip and maintain Log Books & POL stock whenever required.
2. To be checked after vehicle has returned from day's duty :-
 - a. Examine road springs for loose "U" bolts and broken leafs.
 - b. Enter mileage, fuel consumed.
 - c. Check loose bolts on propeller shafts.
 - d. Leave the vehicle clean and already to move off.
3. Any other work assigned by the Controlling & Supervising Officer/ Assistant Director (Transport).

SCHEDULE-III**RECRUITMENT RULE FOR THE POST OF HEAVY VEHICLE DRIVER / BUS DRIVER (GRADE-I)
IN MINISTRY/DEPARTMENT OF MOTOR TRANSPORT**

1.	Name of Post	Heavy Vehicle Driver/Bus Driver (Grade-I)
2.	No. of Post	78 (Seventy Eight)*2010 (35 % of the Total 224 posts placed in Grade-I as per revised ratio mentioned at para 4 of DOP&Ts O.M.No. 43019/54/96-Estt (D) dated 15.02.2001) (subject to variation depending upon workload)
3.	Classification	General Central Service Group-C (Non Gazetted) Non-Ministerial
4.	Pay Band & Grade Pay/Scale of Pay	PB-1 Rs.5200-20200 + G.P. 2800
5.	Whether selection post or non- selection post	Non-Selection (Seniority-cum-fitness)
6.	Age for direct recruitment	Not applicable
7.	Whether benefit of added years of service admissible under Rule 30 of Central Civil Service (Pension) Rules, 1972	Not applicable
8.	Educational qualifications and other qualification required for direct recruitment	Not applicable
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
10.	Period of probation, if any	Not applicable
11.	Method of recruitment whether by direct recruitment or by promotion or by deputation /transfer and percentage of vacancies to be filled by various methods	100% by promotion
12.	In case of recruitment by promotion/ deputation / transfer, grades from which promotion/ deputation/ transfer to be made	Promotion: From amongst the Heavy Vehicle Driver / Bus Driver (Grade-II) in the pay scale of Rs.4000-6000 of the Motor Transport Department with six years regular service in the Grade-II or a combined service of 15 years in Grade-II and in ordinary grade in the scale of pay of Rs.3050-4590 put together and passing the departmental test of appropriate standard as contained in the annexure-I to Govt. of India, Ministry of Personal, Public Grievances and Pension (DoPT), New Delhi OM No. 22036/1/92-Estt(D) dated 30.11.1993 read with OM No.43019/54/96-Estt(D) dated 15.02.2001
13.	If a DPC exists, what is its composition?	<u>Group 'C' DPC for considering Promotion / Confirmation consisting of:</u> 1. Director of Transport - Chairman 2. Mechanical Engineer, Directorate of Transport - Member 3. Assistant Director (Admn.), Directorate of Transport - Member 4. Assistant Engineer (Mech.), Workshop Division, APWD - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Duties and responsibilities	Attached at Annexure-I

Annexure-I**DUTIES & RESPONSIBILITIES OF GRADE-I, HEAVY VEHICLE DRIVERS (BUS DRIVERS) OF THIS MOTOR TRANSPORT DEPARTMENT**

1. The following points to be ensured before the Vehicle/Bus goes out on duty :-
 - a. Check HSD tank balance as per Drivers Duty Slip and check entry of fuel drawn.
 - b. Ensure Wind Screen, Window and Driving Mirror.
 - c. Ensure correct tyre pressure and inflate if necessary and check treads for pieces of flint, stone and glass lodged in the tread and remove it found.
 - d. Start engine and listen for unusual sound / uneven running of engine.
 - e. Check operation of break pedal.
 - f. Examine for oil and water leakage and ensure the required level.
 - g. Check II ammeter is registering and oil pressure gauge is indicating.
 - h. Check hard brake.
 - i. Should identify defects and carryout minor repair works on the bus.
 - j. Should prepare Drivers Duty Slip and maintain Log Books & POL stock whenever required.
2. To be checked after vehicle has returned from day's duty :-
 - a. Examine road springs for loose "U" bolts and broken leafs.
 - b. Enter mileage, fuel consumed.
 - c. Check loose bolts on propeller shafts.
 - d. Leave the vehicle clean and already to move off.
3. Any other work assigned by the Controlling & Supervising Officer/ Assistant Director (Transport).

SCHEDULE-IV**RECRUITMENT RULE FOR THE POST OF HEAVY VEHICLE DRIVER / BUS DRIVER
(SPECIAL GRADE) IN MINISTRY/DEPARTMENT OF MOTOR TRANSPORT**

1.	Name of Post	Heavy Vehicle Driver/Bus Driver (Special Grade)
2.	No. of Post	11 (Eleven)*2010 (5 % of the Total 224 posts placed in Special Grade as per revised ratio mentioned at para 4 of DOP&Ts O.M. No. 43019/54/96-Estt (D) dated 15.02.2001) (subject to variation depending upon workload)
3.	Classification	General Central Service Group-C (Non-Gazetted) Non-Ministerial
4.	Pay Band & Grade Pay/Scale of Pay	PB-1 Rs.9300-34800 + G.P. 4200
5.	Whether selection post or non-selection post	Non-Selection (Seniority-cum-fitness)
6.	Age for direct recruitment	Not applicable
7.	Whether benefit of added years of service admissible under Rule 30 of Central Civil Service (Pension) Rules, 1972	Not applicable

8.	Educational qualifications and other qualification required for direct recruitment	Not applicable
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees	Not applicable
10.	Period of probation, if any	Not applicable
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation /transfer and percentage of vacancies to be filled by various methods	100% by promotion
12.	In case of recruitment by promotion/ deputation / transfer, grades from which promotion/ deputation/ transfer to be made	Promotion: From amongst the Heavy Vehicle Driver / Bus Driver (Grade-I) in the pay scale of Rs.4500-7000 of the Motor Transport Department with three years regular service in the Grade-I of Heavy Vehicle / Bus Driver
13.	If a DPC exists, what is its composition?	Group 'C' DPC for considering Promotion / Confirmation consisting of: 1. Director of Transport - Chairman 2. Mechanical Engineer, Directorate of Transport - Member 3. Assistant Director (Admn.), Directorate of Transport - Member 4. Assistant Engineer (Mech.), Workshop Division, APWD - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Duties and responsibilities	Attached at Annexure-I

Annexure-I

DUTIES & RESPONSIBILITIES OF SPECIAL GRADE, HEAVY VEHICLE DRIVERS
(BUS DRIVERS) OF THIS MOTOR TRANSPORT DEPARTMENT

The Special Grade Bus Drivers shall carryout the duties of "Vehicle Incharge" and shall be responsible for the following:-

1. Regulating of Bus Drivers to routes so as ensure optimum utilization of Drivers to maintain the Schedule.
2. To act as a link between Bus Drivers and Station Master, Bus Terminus / Transport Officer / Chargeman.
3. To ensure that the movement of vehicle is properly recorded in the log book.
4. To ensure that the development of defect is lodged in the default book maintained in the workshop instantly by the concerned Driver and that it has been attended to by a Mechanic.
5. To ensure security and safety of vehicles during working hours inside the Bus Terminus.
6. To ensure collection of postal mail by Drivers everyday.
7. To report to his superiors for any false repair reported by Bus Drivers.
8. Any other work assigned by the Controlling & Supervising Officer / Assistant Director (Transport).